



CHECKLIST FOR SARS-COV2 INFECTION PREVENTION AND CONTROL IN LONG-TERM CARE FACILITIES

FACILITY NAME	
LOCATED IN	
FACILITY/SERVICE MANAGER	
FACILITY/SERVICE COORDINATOR	
DATE	
STRUCTURAL AND ORGANIZATIONAL ASPECTS	
ACTIVITY	<input type="radio"/> Hospitalization <input type="radio"/> Outpatient care <input type="radio"/> Home care/community care <input type="radio"/> Other _____
N. OF USERS	<input type="radio"/> Hospitalization nr. ____ <input type="radio"/> Outpatient care nr. ____ <input type="radio"/> Home care/community care nr. ____ <input type="radio"/> Other _____ nr. _____
FACILITY WITH	<input type="radio"/> One floor <input type="radio"/> More than one floor
SPECIFIC STRUCTURAL ASPECTS	
Video-door entry system	<input type="radio"/> Yes <input type="radio"/> No
Reception/front office	<input type="radio"/> Yes <input type="radio"/> No

MEASURES IMPLEMENTED DURING COVID-19 EPIDEMIC		COMPLETED	IN PROGRESS	NOT STARTED	DOCUMENTS	NOTES
<b>1 GENERAL MEASURES AND STRENGTHENING OF HAIS PREVENTION AND CONTROL PROGRAMS AND PRINCIPLES</b>						
1.1	There is a specific COVID-19 preparedness plan					
1.2	A copy of the COVID-19 preparedness plan is available at the facility and accessible by staff					
1.3	A plan is in place for protecting residents, healthcare personnel, and visitors from respiratory infections, including COVID-19					
1.4	<p>A person has been assigned responsibility for monitoring HAIs and COVID-19</p> <p><i>Insert name, title, and contact information of person responsible</i></p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>					
1.5	Standard precautions are applied when taking care of all residents, while specific precautions are applied based on assessment of risk of transmission					
1.6	Assessment of compliance to hand hygiene practice has been carried out					
<b>2. SPECIFIC MEASURES: EARLY IDENTIFICATION OF SUSPECTED COVID-19 CASES AMONG VISITORS, PERSONNEL AND RESIDENTS</b>						
2.1	Visitors restrictions have been implemented (as set out in the Decree of the Prime Minister dated March 9 2020)					

2.2	The “screening sheet for visitors” is used in in the exceptional cases when visitors are allowed					
2.3	There is an “access record”					
2.4	The facility has a written protocol to identify, manage and monitor residents, volunteers and healthcare workers with COVID-19 infection (es. weekly or daily reporting about residents and personnel with COVID-19 infection)					
2.5	The facility has instructed HC workers to regularly monitor themselves for fever and symptoms of respiratory infection and, in case of symptoms onset, to avoid going to work following what the local health authorities for COVID-19 risk assessment laid down					
2.6	Provisions were set out which define how to monitor for fever and flu-like symptoms and symptoms of a respiratory infection or shortness of breath and other risk factors (eg. Contact with confirmed COVID cases) in <b>newly admitted or re-admitted residents</b>					
2.7	Provisions were set out which define how to monitor for fever and flu-like symptoms and symptoms of a respiratory infection or shortness of breath and other risk factors (eg. Contact with confirmed COVID cases) <b>in residents</b>					
2.8	Provisions were set out which define how to immediately inform medical staff about					

	the situation and keep carrying out diagnostic investigations and go on with the resident's management					
2.9	The facility has a protocol for active monitoring of respiratory infections among residents and healthcare staff					
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3	SUPPLIES AND RESOURCES					
3.1	Alcohol-based handrub for hand hygiene is available					
3.2	The sinks are stocked with soap and paper towels for hand washing					
3.3	Signs are posted indicating appropriate IPC precautions and PPE use					
3.4	The facility provides PPE (eg. Gowns, surgical masks, gloves and face shields) to be used when taking care of people with respiratory symptoms					
3.5	Trash disposal bins are positioned inside the resident's room to make it easy for staff to discard PPE after removal					
3.6	The facility has a protocol to monitor supply levels (eg. Medical devices and PPE)					
3.7	Surgical masks are available for residents					
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4	HEALTHCARE TRAINING TO HELP THEM CORRECTLY ADOPT PRECAUTIONS/ISOLATION MEASURES					
4.1	All healthcare workers and cleaners received specific training on basic principles of IPC, with special attention to standard precautions					

4.2	Personnel taking care directly of residents and cleaners received specific training on how to avoid spread of SARS-COV-2 infection					
4.3	The facility has a plan to record compliance to the recommendations for COVID-19 infection in healthcare workers					
4.4	The facility has a plan for expediting the credentialing and training of non-facility/newly hired HC workers in case of staffing crisis					
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5	AWARENESS AND TRAINING OF RESIDENTS AND VISITORS					
5.1	Plan to increase awareness and train residents and visitors with regards to standard precautions about how to prevent SARS-COV-2 infection has been defined					
5.2	Animation and socio-educational activities were organized to convey these messages correctly, organizing small groups and respecting distance of at least one meter between the participants					
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6	REMINDERS TO PROMOTE APPROPRIATE BEHAVIORS					
6.1	Visual reminders, such as posters, brochures, screen-savers about COVID-19 were developed about hand hygiene, social distancing and other precautions, as					

	well as the need to monitor own health conditions					
MEASURES IMPLEMENTED DURING COVID-19 EPIDEMIC		COMPLETED	IN PROGRESS	NOT STARTED	DOCUMENTS	NOTES
7	COMMUNICATION AND OPERATIONAL MANAGEMENT					
7.1	Key public health points of contact during a COVID-19 outbreak have been identified					
7.2	A person has been assigned responsibility for communications with public health authorities during a COVID-19 outbreak  <i>Insert name and contact information</i> <input type="text"/>					
7.3	A person has been assigned responsibility for communications with staff, residents, and their families regarding the status and impact of COVID-19 in the facility.  <i>Insert name and contact information</i> <input type="text"/>					
7.4	The facility has a process for inter-facility transfers of residents with suspected or confirmed COVID-19 infection					
MEASURES IMPLEMENTED DURING COVID-19 EPIDEMIC		COMPLETED	IN PROGRESS	NOT STARTED	DOCUMENTS	NOTES
8	POSTMORTEM CARE					
8.1	A plan has been developed for postmortem care and disposition of deceased residents					

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9	ENVIRONMENTAL SANITATION					
9.1	Cleaning plan has been revised/updated with special attention to frequency, use of specific disinfectants, high-touch surfaces, restrooms, shared areas, room ventilation					
9.2	Facility ensures HC personnel have access hospital-grade disinfectants to allow for frequent cleaning of high-touch surfaces and shared resident care equipment.					

#### REFERENCES:

- Rapporto ISS COVID-19 n. 4/2020 INDICAZIONI AD INTERIM PER LA PREVENZIONE E IL CONTROLLO DELL'INFEZIONE DA SARS-COV-2 IN STRUTTURE RESIDENZIALI SOCIOSANITARIE Gruppo di Lavoro ISS Prevenzione e Controllo delle Infezioni, aggiornato al 16 marzo 2020
- Coronavirus Disease 2019 (COVID-19) Preparedness Check list for Nursing Homes and other Long-Term Care Settings CDC [www.cdc.gov/COVID19](http://www.cdc.gov/COVID19)
- USL Umbria 2 MISURE DI PREVENZIONE NEGLI OSPEDALI E NELLE STRUTTURE SANITARIE